



TAUNTON MUNICIPAL AIRPORT  
COMMISSION

MINUTES OF MEETING  
March 31, 2010

Commissioners: Charlie Menard, Chairman  
Maryan Nowak, Vice Chairman  
Bob Adams (Absent)  
Carolyn Basler  
Fred Terra

Airport Manager: Dan Raposa  
Assistant Airport Manager: Joe Lawlor  
Recording Secretary: Gwendolyn Borden

Others in Attendance: Eric LeGuelaff: Jacobs Engineering  
Marianne Gonzalez, Deanna King: Atlantic Aviation  
Ron Nation, Ted Paull

Meeting called to order at 7:00 p.m. by Chairman Menard.

Eric LeGuelaff of Jacobs Engineering submitted a written Project Status report (see Attachment A for report specifics) and read the report for all in attendance. Charlie asked Eric if he has heard anything with regard to the CIP submittal? Eric said he will get a copy of what the final CIP plan is from MAC? Charlie also asked about how Eric made out with the NDB? Eric stated he contacted the state, and got a feeling that they do not want to decommission the NDB. Charlie thanked Eric for his attendance and report and was excused.

**Secretary Report/ Minutes – February 24, 2009 – Carolyn: motions to accept as submitted.  
Maryan: seconds. All in favor, unanimous. So voted.**

**Treasurers' Report – Income \$30,589.01, Expenses \$12,251.63 for a Positive Monthly Cash Flow of +\$18,337.38. Maryan: motions to accept the report subject to audit and authorize the processing of the bills for payment. Fred: seconds. All in favor, unanimous. So voted.**

**Airport Managers' Report** – Dan reported on the following:

1. **Fuel Survey** – we received a fuel drop last week, which increased the price of fuel by \$0.50. Currently \$4.80/gallon for credit purchases and \$4.66 for cash purchases. We are still in line with having one of the lowest fuel prices of other nearby airports.
2. **Airside Inspections** – we're doing quite well and Dan has not done a visual inspection since the last storm. We had 3 runway lights that became submerged and need to be checked. Everything else is running accordingly.
3. **Fuel Feasibility and Availability Update** – Dan had some questions for Mr. Munger of Ascent Fuel and called him a couple of times and did not get more than a voice mail. Mr. Munger did not return Dan's calls. Mr. Munger had sent an e-mail to Ron Nation about getting a fuel truck. Dan wanted to ask Mr. Munger who was going to put fuel into the truck and if it was going to be fuel from Ascent, would it be branded fuel? Dan also contacted Air BP and didn't get a good response there. Dan had a business card in his file and contacted a Dave Cannon and he recited verbatim what Mr. Munger has been saying, that truck to truck is a no no, it is unsafe and he won't do it and does not believe anyone is willing to do truck to truck. He recommended pursuing grant money for a tank. Dave also challenged Dan's thought that with our one commitment for Jet A, and having it available would attract other Jet A customers. Dave stated that he does not believe that anyone would come here for Jet A because it's convenient. Ron Nation feels we're at a dead end. After discussions Charlie stated we are still looking for other options and still looking for clarification of some of Dave Munger's statements. Ron asks how he would go about providing Jet fuel for self-fueling his plane? Charlie explained that Ron needs to come before the commission with a proposal/plan and ask for permission to do so, and if permission is granted provide insurance, liability, pass fire department inspection, etc. The fuel flowage fee was discussed and Ron Nation says he doesn't think he can live with the \$0.25/gallon fee and asks if the commission would waive or reduce the fee? Charlie asked the commissioners if they would like to consider this at this time? Maryan feels it is too soon to address this because there are many other things that need to be accomplished first and if not, then the fee would become a moot point to take into consideration at this time. Maryan would like to see a package that has been approved and ready to go and at that time we could discuss the flowage fee issue. Ron asks if he should go forward on his own?

Charlie stated that the commission will continue to pursue and Ron should also pursue by way of a proposal and submit to the commission. The commissioners will review, note any concerns or questions they may have and bring up at the meeting. We will pursue with Ascent and if nothing comes of it the proposal would still be in the works.

4. **Skydive Boston** – (Business name has changed from Skydive Newport for Taunton operation) Marc Tripari obtained information from ATC in Boston that if he maintained a jump altitude of 7,000 feet, they (ATC) would agree to allow jump operations at Taunton. Dan wants a written statement from the person Marc received this information from. The landing zone would have to be approved by MAC. Fred feels we should invite Mr. Tripari to a meeting to discuss the area he needs for parachute packing, next to the terminal building is not the best area, as it is an area open to the public. Mr. Tripari is still trying to obtain the certifications from the MAC and FAA that he needs to operate.
5. **Met with Welsh Assoc. Kraig Kilpatrick on 3/11/2010 re: LVP** – they are compiling information at 4 Mass. Airport for GPS landing. They were here for access to the Geodetic Survey Markers.
6. **TJ Aviation Business Plan/Proposal** – No further update.
7. **International Truck RE: Warranty/Repairs** – Because the warranty had expired and the mileage was very low, they have reimbursed us \$400.33 as a goodwill gesture for repairs.
8. **Delinquent Accounts** – Dan is working on the accounts and passed out information to the commissioners on the accounts in question.
9. **Verizon Pole Removal Update** – Dan has not heard back from the representative that came out and said the work order had been approved but will follow up.
10. **Accident/Incident Scene Info** – was sent to airport users via recent newsletter and billing mailings.
11. **Tailwind Request to use meeting room on 4/24/2010** – for continuation of their annual meeting. Dan informed the commission that he approved the request.

12. **Airport Entrance Additional Signs Installed** – Dan noted that he has received some nice comments on the additional sign. Carolyn came up with the design for the sign and Fred and Ted put the sign up. Carolyn thanked Atlantic Aviation for their suggestion that something like this be added. Carolyn suggests taking a digital picture to add to the website.
13. **Manager Vacation** – 4/6 through 4/20. Dan has secured coverage for the airport in his absence. Bob and Fred will be taking care of day-to-day operations. Carolyn and Maryan can help if they like if they plan on being around.
14. **Open House June 19, 2010** – Dan has started the planning for this yearly event. We need to hold a meeting to tighten up specifics. We have received our MAC permit for the event. The commissioners decided on Monday April 26 at 6:30 to meet and discuss specifics. This meeting is open to everyone. Carolyn will call Jim Madigan
15. **Atlantic Aviation Flight Center Lease** – has been completed.

Carolyn asked if the Airport Newsletter was added to the website? Joe responded that he has done this.

**New Business –**

1. **Furmanik Law Suite Landcourt Settlement**– Charlie reported that the commission has just been made aware of an agreement that has been reached between the two parties. Unfortunately the commission was not a party to the negotiations. We have talked to the legal department and they are reviewing our claims and statements and will advise of what the outcome will be shortly. As soon as the information is received, Charlie will inform the commissioners.
2. **Request of Conflict of Interest Waiver** – letter was drafted to the City Clerk regarding the recording secretary holding two positions with the city, which now a days is a conflict, and asking for a waiver requirement. We have not yet heard anything back with regard to the waiver being granted. Charlie asked the recording secretary to inform him if she receives any information on this before he does.

**Public Input – Marianne Gonzalez** informed the commission that Atlantic Aviation have received certification from FAA to provide sight seeing tours. They will be offering these tours to anyone interested and will advertise. In order to do this legally and advertise you have to file a 91-147, and have an inspection. They are also pursuing other certifications with FAA. Charlie congratulated Marianne and Deanna for obtaining this certification and wish them well in this endeavor. Deanna informed the commission that May 15 is International Learn to Fly Day and Atlantic is one of few flight schools participating in this event. The idea behind this began when a gentleman who wanted to learn to fly became very ill. When he got better, he pursued getting his flying license and he wants to get to all 50 states and help to promote flying. The organization is free and is called International Learn to Fly Day and they are providing the media and market peripherals and Atlantic is going out to ROTC's, high schools in the Taunton and New Bedford communities, Business to Business, Chamber of Commerce, sending out letters to businesses. Atlantic is also holding presentations and classroom work in the terminal building. Dan offered tables and chairs if needed.

Dan reported that he received a call from the TSA checking to see if anything suspicious going on or anything they need to be aware of and asked how the flight school is working out? They were just checking in as they do periodically.

Fred reported that the Taunton Airport Association will be sponsoring an Airport Appreciation Day here at the airport on May 16.

Dan reported on the malfunctioning west gate noting that he contacted the fence people (Premier Fence) and the problem was beyond him so he called the fence manufacturer. The manufacturer representative came out and put the computer on to determine the problem. After all was said and done it has finally been determined that the problem was the photo-electric eye wasn't lining up. People have stood on the fences, lawnmowers bumping into them throw off the alignment. New, stronger electric eye boxes were installed and working fine. However the east gate decided is wasn't going to work. The problem was in the card reader and has been rewired all the way back to the board. Now the main gate is giving us a problem and Dan insisted that the proper people get out here to repair the problem.

Dan also reported that Fred and Ted installed piping underground from the sump pump at the terminal building. There is also a fan going to circulate the air.

Ron Nation addressed the need to have the potholes at the beginning of Westcoat Drive repaired.

**Maryan: motions to adjourn at 8:35 p.m. Carolyn: second. All in favor, unanimous. So voted**

Next meeting April 28, 2010 at 7:00 p.m. in the Leonard F. Rose SRE Building

**Action Items:**

- > **Fuel Farm Sensor Light**
- > **Alternatives Available for Jet A Fuel**
- > **TJ Aviation - further contact**
- > **Pole removal**
- > **Conflict of Interest Waiver**
- >

**Project Status**  
Taunton Airport Commission Meeting  
March 31, 2010  
Jacobs Engineering Update

**1. Ultimate ALP and Demand Forecast Update**

As part of the Ultimate Airport Layout Plan update, FAA and MassDOT requested an update to the airport's demand forecasts to show need for the proposed hangar space. A draft of the Updated Demand Forecast has been completed and is ready for FAA and MassDOT review. In summary, the report documents recent growth at the airport and shows the need for development to accommodate current interest in building additional hangar space.

**2. Design and Permitting for the Rehabilitation of Runway 4-22 and Connector Taxiway [FAA AIP No. 3-25-0047-19-2009]**

The submission of the revised ENF document, which will include a Phase One Waiver for the Rehabilitation of Runway 4-22 and Construction of Connector Taxiway A, is on hold pending the results of the ALP and Demand Forecast Update. The waiver will allow the runway project to progress through final design and construction in 2010-2011 as planned on the CIP. The remaining proposed projects would require additional environmental review under an EIR.

**3. Rehabilitation of Runway 4-22 – Surface Material**

- No Update